

ISP 260

Placement Assessment Policy

PURPOSE

Determines the appropriate placement of students, relative to their academic skills and personal readiness for college level success. In courses that have required prerequisites or placement levels, students must secure placement prior to registration.

SUMMARY

Students are guided toward the coursework that best fits their educational goals and college readiness using a multiple-measures approach. Using self-reported information, including high school graduation date and GPA, coursework, life experience, standardized test scores, and other measures, placement options are determined in conjunction with recommended support resources.

STANDARD

1. Students taking classes which have required prerequisites or placement levels will be assessed in one or more of the following ways:
 - a. Placement intake form and conversation with staff discussing samples/overviews of potential placement levels.
 - b. Standardized test scores (e.g., ACT, SAT, GED2014, ACCUPLACER).
 - c. Recent high school GPA and coursework.
 - d. Credit by examination (e.g., AP, IB, CLEP, DSST).
 - e. College level transcripts from other regionally accredited colleges or universities indicating successful completion of similar courses. (See [Transfer Credit Practices of Designated Educational Institutions](#) published by [American Association of Collegiate Registrars and Admissions Officers—AACRAO](#)).
2. Students may receive placement options from a variety of people and locations, including academic advisors, enrollment and welcome center staff, Testing and Placement Services, and faculty.
3. Specific programs, such as most apprenticeship programs, may require a single test score for placement.
4. Students are blocked from registration when the required pre-requisite has not been satisfied for a particular course. Faculty and staff may waive pre-requisites for individual students on a case-by-case basis.

REVIEW HISTORY

ISP Committee	Adopted	November 22, 2024
College Council	Reviewed	June 7, 2024

ISP Committee	Review/Feedback/Post	February 9, 2018
College Council	Second Read	February 2, 2018
ISP Committee	Review/Feedback	January 26, 2018
College Council	First Read	January 19, 2018
ISP Committee	Updated	December 12, 2017
ISP Committee	Updated Format	August 3, 2016
College Council	Reviewed	March 1, 2013
College Council	Reviewed	October 21, 2005
Instructional Council	Reviewed	August 18, 1994