

SERVICES AND SUPPORT

QUICK GUIDE TO STUDENT SERVICES

Below is a website that contains many resources available to students in quick-reference format.

<https://www.clackamas.edu/student-resources>

EMERGENCY RESOURCES

Below is a link that contains a list of emergency and on-going funding resources to assist students with paying for college and other needs.

www.clackamas.edu/emergency-funding

ASSOCIATED STUDENT GOVERNMENT

The Associated Students of Clackamas Community College (ASG) is the student governance organization for the college. The ASG president and vice-president are elected by the student body; senators and other officers are determined by a selection process. (Tuition waivers available.) Meetings are open to all students. Call 503-594-3040 or see www.clackamas.edu/asg for more information.

BOOKSTORE

There are two bookstore locations where students may purchase required textbooks (selected titles available to rent), school and office supplies, backpacks, gifts, CCC imprinted gifts and clothing, candy, snacks, quick meals, cold drinks and much more.

The bookstore website is the best source for current information. You may purchase textbooks online and have them shipped to you or reserved for store pickup.

The Oregon City campus bookstore is located in McLoughlin Hall on the ground floor. For more information, call 503-594-6500. Hours of operation are posted on the front door and on the bookstore website, <https://clackamas.bncollege.com>.

The Harmony Bookstore is on the ground floor of the Harmony West building. For more information, call 503-594-0647. Hours of operation are posted on the door and on the bookstore website, <https://clackamas.bncollege.com>.

If you are attending classes at the Wilsonville campus, your books can be delivered to the Wilsonville campus when ordering online.

C.A.R.E TEAM (Coordinates, Assesses, Responds, and Engages):

The CARE team is a multidisciplinary group of faculty, staff, and administrators that work with students who may be experiencing difficulty or distress or who are disruptive to the educational environment of CCC. The CARE team coordinates the appropriate response and resources necessary to support referred students including counseling services, behavior and safety interventions, food, and housing support, etc. as needed. The CARE Team meets weekly and works to proactively resolve any issues, barriers, or concerns regarding students that are identified by faculty, staff, and administrators. The Associate Dean of Enrollment and Student Services is

the Chairperson for the CARE Team. Questions about the team can be submitted to Jennifer Anderson, jennifer.anderson@clackamas.edu.

CARE Team Referral Form: https://cm.maxient.com/reportingform.php?ClackamasCC&layout_id=0

CAREER CENTER

Located in the Wacheno Welcome Center, career services are accessible to all current and potential students, as well as alumni and community members. Information and services include:

- Career exploration
- Career assessments
- Job and internship opportunities
- Community resources
- Job search strategies, techniques and tools
- Interview guidance
- Career events (career fairs, on campus recruitment)
- Career coaching
- Referrals to job search workshops
- Referrals to career counseling or workforce services

To learn more about CCC's Career Center, call 503-594-6001, email careercenter@clackamas.edu or visit www.clackamas.edu/career-center.

CHILD CARE

YMCA CHILD DEVELOPMENT CENTER

YMCA Child Development Center provides child care at the Elizabeth McClung Brod Family Resource Center for students, employees and community families. Care is available for children ages 6 weeks through 12 years. During the summer, day camp is also available for children. The center is supervised by specialists trained in early childhood care and education and all staff have background checks through the state of Oregon. The curriculum is based on the social and developmental needs of young children. Nutritious snacks and meals are provided through our USDA Food Program. Clackamas YMCA is nationally accredited with NAEYC (National Association for the Education of Young Children).

Pre-registration is required. No drop-in care. Scholarships are available on a limited basis. For more information or to register, visit our website at www.ymcacw.org or call 503-657-9795.

CLACKAMAS COUNTY CHILDREN'S COMMISSION (CCCC)

www.cccchs.org

503-675-4565

CCCC provides free preschool and child care services on campus.

HEAD START PRESCHOOL

Preschool services through Head Start gives children ages 3 to 5 years old 3 ½ hours per day. State certified teachers and aides provide an excellent learning experience in a safe and encouraging environment. Two nutritious meals are prepared and served during class time. No summer services offered at this time. Limited space available.

EARLY HEAD START

Early childhood education services through Early Head Start provide 6.5 hours a day, four days a week for children 6 weeks to 3 years old. Parents must be enrolled in job training or school and have no other sources for child care during the day. Quality care and nutritious meals are provided and served during class time. During the summer, the program is home based with regular educational home visits. Limited space available.

CHILD CARE GRANTS

The Associated Student Government (ASG) offers some child care grants for those student parents using a licensed child care provider. For application and more information, see www.clackamas.edu/asg/grants.

COUNSELING DEPARTMENT

Support for College Success

Counselors are available to provide retention and support services that help students benefit from their experience at Clackamas Community College. Counselors at CCC help students develop career goals and design a path of education or training that will help them reach those goals. Short-term personal counseling and referrals to community resources are provided to students to help identify and overcome barriers that are interfering with success. Counselors also teach courses related to academic strategies and applied life skills. These classes are designed to improve career, personal and academic achievement.

How We Can Help

A counselor can meet with you in a confidential setting to discuss personal issues that are a barrier to your success in college, to explore career options, or to make referrals to community resources. Some of the topics that a counselor may be able to help with include:

- Career exploration
- Choosing a major
- Time and stress management
- Personal issues impacting success
- Accessing campus resources
- Overcoming barriers to learning.

To make an appointment with a counselor, please call 503-594-3176 or email counseling@clackamas.edu.

DISABILITY RESOURCE CENTER AND ACCOMMODATIONS

The Disability Resource Center (DRC) provides services that are designed to support student success by creating a welcoming, inclusive and accessible environment. All students who use the Disability Resource Center must register with the DRC and provide documentation from a qualified provider to support their request. To make an appointment with the DRC, contact 503-594-6357 or DRC@clackamas.edu

FREE FOOD PANTRY

The Free Food Pantry is operated by the Associated Student Government and provides fresh and shelf-stable food for students facing food insecurity. Hours currently vary. To sign up for a box, please visit <https://calendly.com/asgoutreach>. For questions about the Pantry, contact Annissa Rhynders at annissa.rhynders@clackamas.edu or call 503-594-1652.

FOOD SERVICES

Places to find food on campus:

<https://www.clackamas.edu/campus-life/campuses-buildings-hours/food-on-campus>

GRADUATION SERVICES

Graduation Services provides information regarding what is still needed for program completion, understanding your academic evaluation, transferring in credits from other institutions, and your Petition for Graduation. We are located in Roger Rook and our hours are Monday-Friday 9am-4pm. You can email us at gradservices@clackamas.edu or call 503-594-6651.

PARKING

Students are allowed to park at no cost in any lot. Students parking in disabled parking spaces must display a valid DMV-issued disabled parking placard, or risk being issued a citation of up to \$100.

Call College Safety, located in McLoughlin 114, at 503-594-6650 for more information.

SIX BASIC RULES FOR PARKING AND SAFETY

Non-compliance may result in fine assessment

1. Observe and obey all posted parking control signs.
2. Park only in designated parking areas and marked spaces.
3. Park only one vehicle per marked space.
4. Do not block or obstruct other vehicles, campus roadways, thoroughfares or fire lanes.
5. Lock your vehicle doors and remove from sight any/all valuables: laptops, purses, cash, jewelry, backpacks, CDs and books.
6. Be responsible and respect the rights of others.

PLACEMENT AND OTHER TESTING

Testing and Placement Services provides a variety of testing and assessment services for our students and the public, including assistance with math and writing placements. More information about how to complete math and writing placements at CCC can be found at www.clackamas.edu/pass. Call for more information: Oregon City Campus Testing, 503-594-3283 Harmony Campus Testing: 503-594-0636 and Wilsonville Campus Testing: 503-594-0940.

REGISTRATION AND EDUCATIONAL PLANNING

EDUCATIONAL PLANNING

www.clackamas.edu/advising or advising@clackamas.edu

REGISTRATION ESSENTIALS:

www.clackamas.edu/registration

GETTING STARTED STEPS:

<https://www.clackamas.edu/admissions-financial-aid/getting-started>

GETTING READY TO GRADUATE:

Students are encouraged to submit a petition TWO TERMS prior to their anticipated term of completion. You can submit your Petition for Graduation via Self-Service. For any questions regarding petitioning for graduation please contact gradservices@clackamas.edu.

Commencement

Information about the graduation ceremony is available at the start of Spring Term of each year at www.clackamas.edu/graduation. For any questions regarding participating in the graduation ceremonies, please contact gradceremony@clackamas.edu.

TUTORING SERVICES AT CCC

www.clackamas.edu/tutoring

Oregon City Campus, Dye Learning Center
Harmony Campus, Harmony West third floor
Now offering multiple online tutoring options
503-594-6191 or tutoring@clackamas.edu

Clackamas Community College offers a welcoming environment for students to get the academic support they need through tutoring. We have several options for online and in-person tutoring. For information on how to get started, visit www.clackamas.edu/tutoring. To reserve an online or in-person appointment or to ask a tutor a question, visit our schedule at <https://clackamas.mywconline.com/>. We also have free online 24/7 tutoring through Smarthinking. To access Smarthinking, simply login to your Moodle Account and click on the Smarthinking link on the top right of the Moodle homepage.

Subject-area Tutoring

tutoring@clackamas.edu or 503-594-6191

The Learning Center provides additional subjects by request. Students may also access Smarthinking by logging on to their Moodle account and clicking on the link on the right hand side of their Moodle home page. *Smarthinking is a supplementary tutoring resource for subjects not currently offered in the Dye Learning Center. For more information please visit www.clackamas.edu/tutoring.*

Study Skills

For additional study skills resources visit the tutoring webpage at www.clackamas.edu/tutoring.

CougarConnect Information Desk

The CougarConnect Information Desk's friendly staff can answer general CCC questions, assist with finding subject tutoring, help with technical issues such as accessing student email, Moodle, myClackamas accounts, and supporting students by connecting them with the resources they need. The CougarConnect Information Desk is located in the Dye Learning Center just beyond the double doors. Have a question? Help is here.

CougarConnect, www.clackamas.edu/CougarConnect, 503-594-6632.

Academic Computing Lab

www.clackamas.edu/tutoring or 503-594-6632

The Academic Computing Lab in the Dye Learning Center has Windows-based computers available for student use and offers drop-in tutoring for a variety of computing issues, such as accessing information on Moodle, using all Microsoft Office applications, or printing. Business and computer science tutors are available during all open lab hours.

Many academic departments manage their own computer labs for students taking related classes and specialized software for these programs may be available in these labs only. The department labs are open limited hours. Check with your specific department to see if it offers such a lab.

Library

library.clackamas.edu or 503-594-6323 (circulation) or 503-594-6042 (reference)

CCC Library offers hundreds of thousands of print books, eBooks, journals, magazines, newspapers, streaming videos, and CDs – both in the library and online from anywhere. Access our electronic resources from off-campus by visiting our website and logging in using your myClackamas username and password. Get help 24/7 from a librarian using the chat service available on our website, or by email, by phone, or by stopping by the library during open hours. Librarians teach and assist students with all research-related tasks, including using the library, developing research topics, and finding, evaluating, and citing sources. Librarians also provide course-integrated instruction, online instructional content, and LIB101, a credit-bearing library research class. Other services include Summit, interlibrary loan, Course Reserves, holds, calculator and headphone rental, printing, copying, and scanning. CCC Library is available for use by students, faculty, staff, and the general public.

VETERANS EDUCATION AND TRAINING (VET) CENTER

Clackamas Community College supports our military family with a dedicated staff devoted to ensuring each student-veteran gets the resources needed to be successful in college and beyond. CCC is committed to helping every veteran make the transition from military service to academic and career success. We offer assistance and information about benefits, education and career options, enrollment, College resources, and community-based assistance of all types. For more information, call 503-594-3438, send us a message at vetinfo@clackamas.edu, or visit www.clackamas.edu/veterans.

WORKFORCE SERVICES

Skill up for jobs of the future! WorkSource Clackamas is preparing Oregonians for jobs in healthcare, manufacturing, high tech, and more!

Are you looking for a job?

Do you need to upgrade your skills to get a better job?

Interested in working and learning on the job (OJT)?

WorkSource Clackamas has no-cost career advancement services which can:

- Help you update your skills;
- Sharpen your job search expertise; and
- Access jobs in high-growth careers.

Take the next step! Contact our Career Specialists to learn more about our incredible career workshops and services. Contact us at 503-594-6246.

Sponsored by Clackamas Workforce Partnership

www.clackamasworkforce.org

WorkSource Oregon is an equal opportunity employer/program.