On-Demand Training Instructions Sheet

Thank you for registering for the on-demand training hosted by PaperClip Communications:

Supporting Your Marginalized & Vulnerable Students During COVID-19

Please save this page for your instructions for accessing the on-demand training.

ON-DEMAND

How to View the Recording

1. Go to   **https://paperclipcomm.adobeconnect.com/pafeptf4le6b**
2. Type in the Passcode: **AtRisk33120**
3. Click View Recording
4. You will need the Adobe Connect Application to view the recording.
   - If you already have the app installed, you will be prompted to open the on-demand training in the app.
   - If you do not already have the app installed, you will be instructed to download it. Follow the instructions to do so — once the app is installed, you will be able to open the on-demand training in the app.
5. Once the recording is opened, the webinar will begin playing automatically. You can navigate through the presentation via the Events Index, play button and progress bar.

How to Access Materials

1. After opening the recording in the Adobe Connect Application, locate the Download Your Materials panel on the left.
2. Click on the handouts you would like to download
3. Click Download File(s)

Download Your Materials	
Name	Size
Webinar Welcome	170 KB
Webinar Notes	290 KB
Webinar Handouts	23 MB
Takeaways Handout	11MB
Debriefing Questions	177 KB

Download File(s)

How to Claim Your Certificate

1. After the webinar, go to **www.paperclipcertificate.com**
2. Select the webinar from the dropdown menu
3. Enter the Password: **AtRisk33120**
4. Enter the requested information
5. Click Submit

Important Note

- Your registration includes 24/7, unlimited access for you and your department for one year from date of purchase.