

**Memorandum of Understanding
between
Portland State University
and
Clackamas Community College**

PSU Contract #907208

I. Purpose

Through this Memorandum of Understanding (“MOU”), Portland State University (“PSU”) and Clackamas Community College (“CCC”), individually the Party and collectively, the Parties, intend to establish a mechanism to facilitate transfer of qualified international students from Clackamas Community College to Portland State University.

II. Participating Parties

Portland State University in Portland, Oregon and Clackamas Community College (CCC) in Oregon City, Oregon.

PSU and CCC are committed to assisting qualified CCC students who desire pursuit of a baccalaureate degree and are seeking admission to PSU. The Parties may assist students by providing necessary information and requirements for transfer from CCC to PSU.

III. Educational Cooperation

A. Clackamas Community College and Portland State University desire to encourage educational Cooperation through:

- (1) Provide assistance with the admissions process to PSU for qualified CCC students;
- (2) Provide students seeking transfer from CCC to PSU with information regarding requirements and transfer process;
- (3) The promotion of cooperative transfer from CCC to PSU.

B. Portland State University defines qualified CCC transfer students for each admissions period as those who have:

- (1) Completed at least 30 transferable, college level credits;

- (2) Achieved a *minimum* cumulative college-level GPA of 2.25;
- (3) Completed ENG 101 or equivalent with a C- or better grade;
- (4) [Demonstrated proof of financial ability](#) to cover tuition, fees, insurance, and other expenses necessary to issue an I-20
- (5) Submitted official copies of all college transcripts;
- (6) Applied in a timely manner to allow for processing of application, transcripts, and other applicable documents.
- (7) Demonstrated English language proficiency by *either* of the methods set forth in (7.a) or (7.b) (subject to change):
 - (7.a) Completion of a transferable Associate's degree (AA, AS, or DTA) with the following:

Cumulative GPA of 2.5 or higher;

8 credits of college level writing, including ENG 101, with grades of C- or higher.
or

- (7.b) Completion of a transferable Associate's degree (AA, AS, or DTA) with the following:

Minimum test scores as follows;

TOEFL Internet Based Test (IBT): 71 overall, minimum 15 reading and 15 writing, Paper Based Test (PBT): 527;

PTE: 53 overall;

IELTS score of 6.0 overall with 6.0 in reading and 6.0 in writing.

- (7.c) Students who do not demonstrate English language proficiency may still be admitted to PSU and may begin in the Intensive English Language Program (IELP). More information is available through PSU's Office of International Admissions at intladm@pdx.edu or 503-725-5535 or visit <https://www.pdx.edu/admissions/international/english-language-proficiency>

More specific and up-to-date information, may be found on the International Admissions web page for transfer students at:

<https://www.pdx.edu/admissions/international-transfer>

IV. Responsibility for this MOU

A. Portland State University:

The following contact information shall be used when giving notices under this MOU:

Portland State University
Samuel Dunlop, Director of International Admission
Office of Undergraduate Admissions and New Student Programs
1800 SW Sixth Ave
Portland, OR 97201
503-725-5592
intl.sam@pdx.edu

With Copy to:
Portland State University
Contracting & Procurement Services
Attn: Contracts Officer
1600 SW Fourth Avenue, Suite 260
Portland, OR 97201
503-725-5244
contract@pdx.edu

B. Clackamas Community College:

The following contact information shall be used when giving notices under this MOU:

Clackamas Community College
Jaime Clarke, Director
Office of Educational Partnerships
19600 S Molalla Avenue
Oregon City, OR 97045
503-594-3220
jaimec@clackamas.edu

V. Effective Date and Duration

This MOU will be in effect beginning 15 March 2021 shall terminate on 30 June 2026, unless earlier terminated as provided below or extended by a written agreement signed by the Parties.

The termination of this MOU shall not affect the duration or validity of any programs or activities under other Agreements between the Parties which are in progress at the time of such notice of termination.

This MOU will be reviewed by both Parties annually to determine any changes in curriculum or requirements. Both PSU and CCC understand the complexities of students transferring from CCC to PSU and value the importance of global connections for students and the Parties.

VI. Termination

Either Party may terminate this MOU without penalty or liability by giving written notice of its intent to terminate to the other Party.

VII. Nonbinding Effect

This MOU is a statement of the current intend and understandings of the participants and is not a binding or legally enforceable agreement. This MOU does not grant any rights or impose any duties or obligations upon either Party. This MOU may not be relied upon as a basis for contract by estoppel or serve as the basis for a claim based on detrimental reliance or any other theory.

VIII. Merger

This Memorandum of Understanding constitutes the entire agreement between the Parties. No waiver, consent, modification, or change of terms of this MOU shall bind either Party unless in writing and signed by both Parties. I certify that I have read and have the authority to sign and enter into this MOU on behalf of the party I represent.

(Signatures on following page)

For Clackamas Community College:



3-16-21

David Plotkin,
Provost/Vice President
Instruction & Student Services

Date

For Portland State University:



Chuck Kneple,
Vice President
Enrollment Management

Date

Ahrea Summers,
Contracts Officer
Contracting & Procurement Services

Date