

Ready to Graduate? Please review the following checklist to determine your eligibility for petitioning to graduate:

- Official transcripts from other institutions attended have been submitted and evaluated by Graduation Services
- Completion of a minimum of 25% of credits at CCC to earn a degree or certificate
- Planning to graduate during this academic year.

NOTE: We encourage all students anticipating graduation to meet with an academic advisor or complete an Academic Evaluation (available in myClackamas) for a review of program and graduation requirements prior to submitting a Petition for Graduation.

Please Read and Initial

If you have determined that you are eligible to petition for graduation, then complete the following form and return it to Graduation Services. Students are encouraged to submit a petition **TWO TERMS** prior to their anticipated term of completion. Petitions submitted before the 6th week of each term will be reviewed during the term submitted. Petitions submitted after the 6th week will be reviewed in date order and may be processed for the current term if time allows.

Please initial this box to acknowledge your understanding of the above information.

Please Read and Initial

All students who petition for graduation during the current academic year will have their names published in the commencement program. If you have requested that your records be excluded from directory information, your name will not be published in the commencement program or released to local newspapers.

Please initial this box to acknowledge your understanding of the above information.

Graduation Information

Students who have completed degree requirements and petitioned for graduation during the current academic year are eligible to participate in the June commencement ceremony. Students anticipating completion of their program requirements during Summer term of the following academic year may also participate in commencement.

Information about the commencement ceremony will be emailed in May to students who have petitioned for graduation. Petition for Graduation deadlines and other important graduation information are also available on the web at www.clackamas.edu.

NOTE: Students who have submitted a petition to graduate after the Spring term deadline may miss the deadline for having their names printed in the commencement program. However, they are still eligible to participate in the commencement ceremony.

Honors

Students earning a cumulative GPA of 3.5 or greater by the end of Winter term of the current academic year are eligible to wear a gold honor cord in the graduation ceremony. A notation designating this academic achievement is also noted in the commencement program.

Print your name clearly and exactly as you would like it to appear on your diploma.

**Indicates required field*

Name* _____

Would you like your name published in the June Commencement Ceremony program? If so, this form must be submitted by the Friday of the 6th week of Spring term. Yes No

Student ID/SSN* _____ Date of Birth* _____

Phone Number* _____

CCC Email* _____ @student.clackamas.edu

Mailing Address* _____
Street City State Zip

Please note that your diploma will be mailed to this address. Is this a permanent address change? Yes No

Anticipated Term of Completion: **Summer 20**____ **Fall 20**____ **Winter 20**____ **Spring 20**____

INDICATE WHICH OF THE FOLLOWING CERTIFICATES OR DEGREES YOU ARE PETITIONING FOR*.

- Submit a petition for **each** degree/certificate you are requesting.
- Note that all petitions for graduation will be evaluated according to current catalog program requirements, unless otherwise requested. Please indicate here if you are requesting a prior year catalog:

Catalog Year _____
Must be within the last 5 years

Associate of Arts, Oregon Transfer

Associate of Science, Oregon Transfer _____
Please indicate program title: Business or Computer Science

Associate of General Studies

Associate of Applied Science _____
Please indicate program title. See list of programs in the CCC catalog.

Associate of Science _____
Please indicate program title. See list of programs in the CCC catalog.

Certificate of Completion _____
Please indicate program title. See list of programs in the CCC catalog.

DO YOU HAVE CCC COURSEWORK ONLY?

Yes Years attended: _____ to _____
start end

No College credit from another accredited institution is to be applied toward degree/certificate requirements.

Name of institution(s) _____

Student Signature* _____ Date _____

Return completed form to:

EMAIL: gradservices@clackamas.edu

IN PERSON: Graduation Services, Community Center, Room 124

MAIL: Graduation Services, Clackamas Community College, 19600 Molalla Ave, Oregon City, OR 97045-7998